

Special Interests, Multi-Appropriation and Information Technology and National Security Systems

Appendix H

Introduction

This appendix contains preparation instructions and exhibit formats for use by submitting offices in preparing DON unique budget submission materials for those exhibits that cross titles required by DON. Exhibits are to be prepared in accordance with guidance contained in Parts II, III and IV of this manual.

Questions concerning these exhibits may be referred to FMB-325, telephone(703) 695-5841.

TABLE OF CONTENTS

Appendix H

Special Interest, Multi-Appropriation and Other

NC-2	Audit Findings and Recommendations	H-3
NC-10	Naval Shipyard Workload Summary	H-5
NC-50S	Mandays at Naval Shipyards for Fleet Modernization Program	H-12
OM-6	Unfunded Requirements	H-14
IT/NSS	Information Technology/National Security Systems	H-17
CB	Program Briefings to Congressional Staff Members	H-21

Instructions For Preparation Of Exhibit NC-2

Audit Finding and Recommendations

Purpose: To identify potential cost savings reflected in audit reports for possible incorporation into budget estimates.

Submission: Exhibit NC-2 is required for the DON, OSD/OMB, and President's Budget submissions.

Instructions:

- 1.This exhibit will reflect savings already incorporated in the budget estimates and those potential savings which have not yet been implemented.
- 2.List each audit by number and title. The affected appropriation, fiscal years, and command position on the savings should be provided.
- 3.Cost savings not previously identified in published audit reports of the General Accounting Office, Department of Defense Inspector General and Naval Audit Service should be included.

**DEPARTMENT OF THE NAVY
AUDIT FINDINGS/RECOMMENDATIONS
EXHIBIT NC-2**

Appropriation: _____

Audit Number/Title	Item/Savings (Narrative)	Command Position	Incorporated in Savings (\$000)	Estimates (Yes/No)
GAO-LCD-81-3 (7123) Navy Electronic Depot Maintenance Capability				
DODIG 87-123 Processing invoices to take advantage of discounts				
NAVAUDSVC A41211 NAS Bermuda	#13/Mechanizing the existing manual payroll function would improve efficiency and could result in overall savings	Concur. Implementation requires installation of IBM 360/30 late 19PY-1.	FY-PY O&M \$17 FY-CY O&M \$65 Outyears \$65 each year	Funds reapplied to: Provide AG/SAG and Amounts as appro- priated

Instructions for Preparation of Exhibit NC-10

Naval Shipyard Workload Summary

Purpose: To identify the amount of direct mandays, direct labor dollars, and direct material costs associated with work that will be accomplished by the Naval Shipyards.

Submission: Exhibit NC-10 is required for the DON, OSD/OMB, and President's Budget Submissions.

Instructions: Exhibit NC-10 must be submitted by all claimants that budget for work to be accomplished by Naval Shipyards. Values should only reflect fully funded workload, that is, scheduled but not funded workload shall not be included in the manday and dollar amounts. A separate page shall be completed by each claimant for each appropriation, and for the Prior Year (PY), Current Year (CY), and each of the budget years (BY1 and BY2). Total direct dollars should match the dollars budgeted for Naval Shipyard efforts as reflected in the Exhibits OP-32, P-32, and R-32.

**DEPARTMENT OF THE NAVY
NAVAL SHIPYARD WORKLOAD SUMMARY
EXHIBIT NC-10**

CLAIMANT: _____
 APPROPRIATION: _____
 FISCAL YEAR: _____

FY __/__/__
 DATE: ____

	Direct Mandays	Direct Labor \$000	Direct Material \$000	Total Direct \$000
<u>NORFOLK NAVAL SHIPYARD</u>				
SHIPBUILDING AND CONVERSION				
INACTIVATIONS				
ALTERATIONS				
OVERHAULS				
SCHEDULED RATA				
EMERGENT REPAIR				
UNSCHEDULED RATA				
REFIT AND RESTORATION				
OTHER PRODUCTIVE WORK				

**DEPARTMENT OF THE NAVY
NAVAL SHIPYARD WORKLOAD SUMMARY
EXHIBIT NC-10**

CLAIMANT: _____
 APPROPRIATION: _____
 FISCAL YEAR: _____

FY __ / __
 DATE: ____

	Direct Mandays	Direct Labor \$000	Direct Material \$000	Total Direct \$000
<u>PORTSMOUTH NAVAL SHIPYARD</u>				
SHIPBUILDING AND CONVERSION				
INACTIVATIONS				
ALTERATIONS				
OVERHAULS				
SCHEDULED RATA				
EMERGENT REPAIR				
UNSCHEDULED RATA				
REFIT AND RESTORATION				
OTHER PRODUCTIVE WORK				
OTHER SHIPWORK				

**DEPARTMENT OF THE NAVY
NAVAL SHIPYARD WORKLOAD SUMMARY
EXHIBIT NC-10**

CLAIMANT: _____
 APPROPRIATION: _____
 FISCAL YEAR: _____

FY __/__/__
 DATE: ____

	Direct Mandays	Direct Labor \$000	Direct Material \$000	Total Direct \$000
PUGET SOUND NAVAL SHIPYARD				
SHIPBUILDING AND CONVERSION				
INACTIVATIONS				
ALTERATIONS				
OVERHAULS				
SCHEDULED RATA				
EMERGENT REPAIR				
UNSCHEDULED RATA				
REFIT AND RESTORATION				
OTHER PRODUCTIVE WORK				
OTHER SHIPWORK				

**DEPARTMENT OF THE NAVY
NAVAL SHIPYARD WORKLOAD SUMMARY
EXHIBIT NC-10**

CLAIMANT: _____
 APPROPRIATION: _____
 FISCAL YEAR: _____

FY __ / __
 DATE: ____

	Direct Mandays	Direct Labor \$000	Direct Material \$000	Total Direct \$000
<u>PEARL HARBOR NAVAL SHIPYARD AND INTERMEDIATE MAINTENANCE FACILITY</u>				
SHIPBUILDING AND CONVERSION				
INACTIVATIONS				
ALTERATIONS				
OVERHAULS				
SCHEDULED RATA				
EMERGENT REPAIR				
UNSCHEDULED RATA				
REFIT AND RESTORATION				
OTHER PRODUCTIVE WORK				
OTHER SHIPWORK				

NOTES	
<u>OVERHAULS INCLUDE:</u>	
OH(R)	- Regular Overhaul
OH(RF)	- Nuclear Refueling Overhaul (Submarines)
OH(RC)	- Nuclear Refueling Complex Overhaul (Surface Ships)
OH(C)	- Complex Overhaul
DMP	- Depot Modernization Period (SSN-688 Class)
<u>UNCHEDED RATA INCLUDES:</u>	
SRA	- Selected Restricted Availability
SRA(E)	- Extended SRA
SRA(D)	- Docking SRA
SRA(ED)	- Extended DSRA
PMA	- Phased Maintenance Availability
PMA(D)	- Docking PMA
PIA	- Planned Incremental Availability (Nuclear Carriers)
PIA(D)	- Docking PIA (Nuclear Carriers)
FDD	- Floating Dry Dock Overhauls
<u>UNSCHEDULED RATA INCLUDES:</u>	
Interim Drydocking	
Habitability	
Submarine Battery Renewals	
Other Planned RA/TA	
Deep Submergence Vehicles	
Post Shakedown Availabilities	
Service Craft Availabilities	
<u>OTHER PRODUCTIVE WORK INCLUDES:</u>	

Base Operations Support
Family Housing
Tenant Support
<u>OTHER SHIPWORK INCLUDES:</u>
Components (SPCC)
Design Yard

Instructions for Preparation of Exhibit NC50S

Mandays at Naval Shipyards for Fleet Modernization Program

Purpose: To identify mandays to be performed at Naval Shipyards for the Fleet Modernization Program.

Submission: Exhibit NC-50S is required for the DON, OSD/OMB and President's Budget Submissions.

Instructions: Exhibit NC-50S must be submitted by O&MN, APN, OPN and WPN appropriations.

**DEPARTMENT OF THE NAVY
NC-50 SUPPLEMENTAL EXHIBIT**

MANDAYS TO BE PERFORMED AT NAVAL SHIPYARDS FOR FLEET MODERNIZATION PROGRAM

Shipyard	Fiscal Year	Type Avail	Hull	Number	NC-50 Mandays (1)	Shipyard Mandays (2)	NSY MDR (3)	NC-50 Labor \$ (4)	Shipyard Labor \$ (5)
EX: NORVA	1996	DSRA	CG	47	10,750	9,200	\$525.50	\$5,649	\$4,835

NOTES

1/ NC-50 Mandays is the NUMBER of mandays which appears on the NC-50 for a respective hull.

2/ Shipyard mandays is the number of mandays which are actually worked in the shipyard.

3/ Naval shipyard alteration manday rate

4/ The dollar amount shown on the NC-50 belongs in this column.

5/ Shipyard mandays multiplied by shipyard alteration manday rate.

Instructions for Preparation of Exhibit OM-6

Unfunded Requirements

Purpose: To identify urgent requirements which cannot be accommodated within funding constraints.

Submission: Exhibit OM-6 may be submitted for the DON submission only.

Instructions:

Current Year Unfunded Requirements - All CNO/CMC directed programs will be included in the funded envelope of the annual budget. Every effort should be made to present a balanced program within available resources. However, if responsive management and reprogramming actions between functional areas cannot accommodate requirements within funding constraints, current year unfunded requirements may be submitted for DON review in the format of Exhibit OM-6.

Budget Year Unfunded Requirements - Critical deficiencies which cannot be absorbed within controls, due to pricing and fact-of-life adjustments, may be submitted as Unfunded Requirements in the format of Exhibit OM-6. Deficiencies should be in support of the approved POM program. However, newly emergent requirements may also be identified. Deficiencies must be submitted in accordance with the annual budget submission schedule.

One page is required for each underfunded requirement. When calculating the funding requirement, be sure to include the correct amount for escalation.

Major claimants may nominate offsets/tradeoffs from within their resources that can be used to fund the deficiency. Items which have viable offsets are more likely to be funded than items with no offsets.

The format for Unfunded Requirements is largely self explanatory. However, the following additional explanation is provided for selected portions of the exhibit.

FY 20__ Unfunded Requirement. In the blank space, write the fiscal year for which funding is being requested.

Sponsor. Write the name of the sponsor who has reviewed and who supports this particular unfunded requirement.

Claimant Priority. Each priority number should be assigned to only one discrete unfunded requirement per appropriation.

Profile of Available Funding. Show current funding profile for the funded portion of the requirement.

Requirements - OP-32 Object Class Code. Break the deficiency into "OP-32 Object Class code" and "Other" as follows:

1xx xx.xx xx Civilian Personnel Compensation

3xx xx.xx xx Travel

Use only those Object Class codes from above which are applicable. All funding which does not come under those Object Class codes is shown as "Other."

Total. Show the funding total for each of the “Required”, “Budgeted” and “Deficiency” columns. The total for “Budgeted” must equal the amount for the same year shown above in the Profile of Available Funding.

Civilian WY/ES and Military Off/Enl. Delete if not required.

Narrative Description of Requirement. For each AG/SAG, briefly describe what the funding is required for, how it will be executed and the impact of not providing the funding. Support the requirement with facts and numerical quantification (such as flying hours or ship OPTEMPO).

**DEPARTMENT OF THE NAVY
DETAIL OF FY__ UNFUNDED REQUIREMENT
EXHIBIT OM-6**

Claimant: _____
 Preparer's name and extension _____
 Sponsor: (Name/Code/Extension) _____
 Appropriation/Budget Activity _____
 Activity Group/Sub-Activity Group(s) ((AG/SAG and Title) _____
 Unfunded Requirement Title: _____
 Claimant Priority: _____

Profile of Available Funding (In Thousands of Dollars)

	FY PY-1	FY PR	FY CY	FY BY1	FY BY2
Table of Requirements			Required	Budgeted	Deficiency
Funding (In thousands of Dollars)					
AG/SAG _____					
OP-32 Object Class Code/Title					
Total					
Civilian WY/ES					
Military Off/Enl					

Narrative Description of Requirement

* Provide this information (Funding, Civilian WY/ES, Military Off/Enl) for each AG/SAG which has a portion of the unfunded requirement. If the unfunded requirement is entirely within one AG/SAG, then delete the "AG/SAG _____" line.

Information Technology (IT) and National Security Systems (NSS)

Overview. This section provides exhibit formats and definitions for preparation and submission of special interest IT and NSS budget exhibits by Budget Submitting Offices (BSOs) to FMB and the Office of the Department of the Navy Chief Information Officer (DON CIO); and by the DON to higher authority. The DON standard IT and NSS budget reporting system, provides IT and NSS budget exhibit definitions and exhibit formats in the online Help area.

a. Naval IT and NSS Exhibits/Standard Reporting-Program/Budget (NITE/STAR-Pro) System. The NITE/STAR system, which is administered by DON CIO, is the standard DON budget reporting system used by BSOs to electronically capture, maintain, and report IT/NSS budget estimates to DON CIO and by DON CIO to report to the Office of the Secretary of Defense (OSD). NITE/STAR's online Help area includes detailed instructions on its use; IT and NSS budget-related definitions; and budget exhibit formats and procedures. NITE/STAR system software is available as follows:

(1) Complete Installation. A complete NITE/STAR v5 installation package for installing v5 at a new site is available from the following link by performing these steps:

Click on following link: <http://www.doncio.navy.mil/downloads/nitestar5install.exe>

Select "Save this program to disk"

Save "nitestar5install.exe" to a temporary folder/directory on any local or network drive

Double click on the file, "nitestar5install.exe"

The NITE/STAR v5 install kit will self-extract and install contents

follow prompts; please read "read me"

initial user password = "password"

(2) Upgrade. A NITE/STAR v5 Upgrade kit is available to NITE/STAR v5.02 (or later) users at the following link whose latest version automatic download feature (available via Utilities, Download Current Version, option) is not working (Note: Users of v5.00 and v5.01 must re-install v5 in its entirety by following above v5 installation procedure):

To upgrade to current v5 (from an existing v5.02 or later), click on following link:

<http://www.doncio.navy.mil/downloads/nitestar5update.exe>

Select "Save this program to disk"

Save "nitestar5update.exe" to a temporary folder on any local or network drive

Quit NITE/STAR if open. Double click on the file, "nitestar5update.exe"

The NITE/STAR v5 upgrade kit will self-extract and install contents.

b. IT and NSS Budget Exhibit Formats The following exhibits are required to be submitted electronically for the IT and NSS budget exhibit submission. Formats and instructions for all IT and NSS budget exhibits are contained in the NITE/STAR online Help area and from the DON CIO homepage at this link: <http://www.don-imit.navy.mil/default.asp?Article=09072000VPB3405538> Current exhibit requirements are discussed in DON CIO supplemental guidance issued via email to IT/NSS points of contact approximately one month before the budget due date.

(1) Exhibit IT Executive Summary (ES)

(2) Exhibit 300b, Capital Asset Plan and Justification

- (3) NC-33, Justification of Increases and Decreases
- (4) NC-36, Worksheet (i.e., NITE/STAR database export)
- (5) NC-37, BSO Appropriation Summary (i.e., NITE/STAR summary report sorted on appropriation)
- (6) In addition, submission requirements include electronic copies of the following exhibits:
 - (a) BSOs' procurement appropriation exhibits reflecting IT investments
 - (b) IT portion of BSOs' Navy Working Capital Fund (NWCFF) Capital Purchase Program (CPP) exhibits

c. IT and NSS Definitions.

(1) IT is defined in the Clinger-Cohen Act (a.k.a. Information Technology Reform Act (ITMRA)) of 1996 as:

(a) Any equipment or interconnected system or subsystem of equipment, that is used in the automatic acquisition, storage, manipulation, management, movement, control, display, switching, interchange, transmission, or reception of data or information by the executive agency. For purposes of the preceding sentence, equipment is used by the executive agency directly or is used by a contractor under a contract with the executive agency which requires the use of such equipment, or requires the use, to a significant extent, of such equipment in the performance of a service or the furnishing of a product.

(b) Includes computers, ancillary equipment, software, firmware and similar procedures, services (including support services), and related resources.

(c) Notwithstanding subparagraphs (a) and (b), the term "information technology" does not include any equipment that is acquired by a Federal contractor incidental to a Federal contract.

(2) NSS is defined in the Clinger-Cohen Act (a.k.a. Information Technology Reform Act (ITMRA)) of 1996 as:

(a) any telecommunications or information system operated by the United States Government, the function, operation, or use of which—

- 1. involves intelligence activities;
- 2. involves cryptologic activities related to national security;
- 3. involves command and control of military forces;
- 4. involves equipment that is an integral part of a weapon or weapons system; or
- 5. subject to subsection (b), is critical to the direct fulfillment of military or intelligence missions.

(b) Limitation - Subsection (a)(5) does not include a system that is to be used for routine administrative and business applications (including payroll, finance, logistics, and personnel management applications).

d. Scope of IT and NSS Reporting. The IT and NSS Budget Exhibit is comprised of two separate budget exhibits, IT and NSS, that have been combined for reporting purposes. It is important to note that the scopes of reporting for IT and NSS differ significantly, as follows:

(1) **Scope of IT Budget Reporting.** The scope of IT budget reporting covers all IT resources as defined in the Clinger-Cohen Act (Information Technology Reform Act (ITMRA) of 1996) with the exception of (1) IT resources that are an integral part of, i.e., embedded in, a weapons systems and (2) classified IT resources. IT resources dedicated to or essential in real-time to the mission performance of a weapons system, including radar, sonar, and radio (previously excluded from IT budget reporting) fall within the scope of IT and NSS budget reporting.

(2) **Scope of NSS Budget Reporting.** The scope of NSS budget reporting covers all NSS resources as defined in the Clinger-Cohen Act (Information Technology Reform Act (ITMRA) of 1996) with the exception of classified NSS resources. The scope of NSS budget reporting includes the full scope (i.e., inclusive of the Command, Control and Communications (C3) “platform”, including IT, not just the IT portion) of resources reported in the former C3 Congressional Justification Book (CJB), which has been replaced by the “IT and NSS Budget Exhibit”. NSS resources such as “tactical” C2 and C3 systems, and radar, sonar, and radio systems (previously excluded from IT budget reporting) now fall within the scope of NSS budget reporting.

e. IT and NSS Budget Exhibit Definitions. IT and NSS budget exhibits are prepared based on several building blocks. Definitions of these building blocks are as follows:

(1) Automated Information System (AIS), project or initiative. Any IT resource (as defined by the Clinger-Cohen Act above) managed under SECNAVINST 5000.2B, “Implementation of Mandatory Procedures for Major and Non-Major Defense Acquisition Programs and Major and Non-Major Information Technology Acquisition Programs”. IT resources include command and control IT resources categorized as Acquisition Category (ACAT) II programs (i.e., weapons systems). BSOs should refer to SECNAVINST 5000.2B, for DON policy on acquiring IT resources. All IT resources, whether AIS, project or initiative, are identified by a unique code, acronym and title which can be found in the Naval IT Exhibits/Standard Reporting System-Program/Budget (NITE/STAR-Pro) system. When funds for a particular AIS, project or initiative are budgeted by more than one BSO, each BSO reports its portion of budgeted resources for the AIS, regardless of the amount. A current list of AISs, projects and initiatives is provided in a pull-down menu in the NC-36 Worksheet File area of NITE/STAR.

(2) Major AIS, project or initiative. An AIS that has anticipated program (i.e., development and modernization (DEV/MOD)) costs, computed in FY 1996 constant dollars, in excess of \$120 million; or that has estimated program costs, computed in FY 1996 constant dollars, in excess of \$30 million in any reportable fiscal year (i.e., Prior Year, Current Year, Budget Year One, or Budget Year Two (if second year of biennial cycle); or that has estimated total life-cycle costs (total DEV/MOD and operations costs), computed in FY 1996 constant dollars, in excess of \$360 million; or that is designated “special interest” by OSD.

(3) Non-Major AIS. An AIS that is not designated as a Major and has total costs of \$2 million or more in any reportable fiscal year.

(4) Aggregate Support System. All IT resources not associated with either a major or non-major AIS, project or initiative are reported under an “aggregate support system”. An aggregate support system is a collection of AISs, projects or initiatives that fall below the \$2 million non-major AIS threshold and all non-system or computing and communications infrastructure resources, e.g., activity-based costs such as

voice, data, communications, infrastructure (computing and communications resources), IT organizations, and IT personnel (personnel who perform IT functions 51% or more of their time).

(5) Functional Area (FA). Each AIS, project or initiative is categorized according to the Functional Area (FA) that it supports. If a major or non-major AIS supports more than one FA on an integrated basis, BSOs are to report the AIS under the primary FA supported as determined by the program manager. Aggregate support system resources will be categorized according to the FA each component therein supports. The FA for major or non-major AISs that are used by multiple BSOs is determined by the program manager. The list of FA codes is provided under “FA” in the “Update Tables”, Utilities” area of NITE/STAR.

(6) Development/Modernization (DEV/MOD) and Current Services (aka Operations) OSD revised the definitions of DEV/MOD and Current Services to coincide with the investment and expense definitions, respectively. Adherence to the OSD policy memo of 26 October 1999 on “Clarification of Policy on Budgeting for IT and Automated Information Systems (AISs)” and the expense/investment criteria will result in expense appropriations (i.e., Military Pay, O&M, Navy Working Capital Fund (NWCf)-Cost, and Family Housing) being reported as CS and investment appropriations (i.e., RDT&E, Procurement, Military Construction, and NWCf-Capital) being reported as DEV/MOD.

(7) Line Item. IT resources reported are categorized by “line item” or cost element (e.g., hardware, software, communications). Line item definitions are provided in the NITE/STAR online Help area under “Definitions”.

f. BSO responsible for submitting IT and NSS budget exhibits. IT and NSS budget exhibits are to be submitted by the BSOs below:

- Commander, Naval Reserve Force (COMNAVRESFOR)
- Chief of Naval Education and Training (CNET)
- Chief of Naval Operations (N09B)
- Assistant for Administration, Office of the Under Secretary of the Navy (AAUSN)
- Commander-in-Chief, U.S. Atlantic Fleet (CINCLANTFLT)
- Commander-in-Chief, U.S. Pacific Fleet (CINCPACFLT)
- Commander-in-Chief, U.S. Naval Forces, Europe (CINCUSNAVEUR)
- Bureau of Naval Personnel (BUPERS)
- Office of Chief of Naval Research (OCNR)
- Naval Security Group Command Headquarters (SECGRU)
- Naval Computer and Telecommunications Command (NAVCOMTELCOM)
- Military Sealift Command (MSC)
- Headquarters, Marine Corps (HQMC)
- Commander, Naval Air Systems Command (NAVAIR)
- Commander, Naval Sea Systems Command (NAVSEA)
- Commander, Naval Facilities Engineering Command (NAVFAC)
- Commander, Naval Supply Systems Command (NAVSUP)
- Commander, Space and Naval Warfare Systems Command (SPAWAR)
- Director, Strategic Systems Programs (SSP)
- Bureau of Medicine and Surgery (BUMED)
- Director, Office of Naval Intelligence (DONI)
- Commander, Naval Meteorology and Oceanographic Command (COMMETOCCOM)
- Commander, Naval Systems Management Activities (COMNAVSYSMGTACT)

g. Role of DON CIO. DON CIO will review and consolidate BSO input for submission in accordance with the OSD Financial Management Regulation (FMR), Volume 2B, Chapter 18, Information Technology and National Security System, and supplementary OSD budget memoranda. All materials will be coordinated with and approved for submission by FMB via the Justification Management System (JMS).

Program Briefings to Congressional Staff Members

Purpose: The Program Briefing materials serve two purposes: First, they are a visual aide for the briefer to cover the material necessary to update the Professional Staff Member (PSM) on a program. Second, they serve as a reference document for the PSM during the Hearing, Markup and Conference phase of the budget review process. As reference documents, their utility lies in their ability to provide the PSM easy access to required information. From the PSM's point of view, if he/she needs information on the program's schedule, obligation rate, etc., it is more efficient if he/she knows where the relevant information can be found, rather than having to search for it in more detailed budget justification material. Presentation format standardization across multiple programs is paramount. Deviation from the prescribed format is not acceptable.

Submission: Exhibit CB is required for the President's Budget submission.

General: The standard briefing format of Exhibit CB is directed to all the BSOs who have major systems acquisition programs funded in the investment and development appropriations. This format is designed to provide the PSMs with key information they will need to prepare themselves and their members for hearings, and to use as reference during the subsequent budget markup. Strict adherence to the exhibit format is critical. TIARA programs may use the condensed format of Exhibit CB in accordance with the PSM preference. Doing so will allow Navy to be more effective in communicating its requirements to the Congress, and also will help minimize the need for numerous follow-up requests for additional information.

FMB will issue supplemental guidance covering submission requirements as necessary. At a minimum, specific programs requiring briefings to Congressional staff members will be published in budget guidance memoranda. The development of this program list will involve the joint efforts of FMB staff, OLA, ASNs and MC(FD) to ensure the required topic areas are identified at least eight weeks prior to the submission of the President's Budget. The briefings will be due at least two weeks prior to the submission of the other budget exhibits for the President's Budget submission.

BSOs involved in ***major systems acquisitions*** should anticipate that there will be required briefs for all major acquisition programs involving procurement of ships, aircraft and weapons. Anticipation of such briefs prior to formal notification through budget guidance memoranda each year and early preparation for their development will serve to ensure timely submission and approval.

Submission Requirements:

- (1) Submissions must reflect all changes resulting from the Program Objectives Memorandum (POM), the DON Budget Review, Program Budget Decisions (PBDs) and any other action affecting estimates.
- (2) All budget material must be submitted electronically to the Congressional Information Management System (CIMS). Due dates will be promulgated via Budget Guidance Memoranda.
- (3) FMB2 and DONPIC, will coordinate the comments from the Navy and Marine Corps Secretariat offices, Resource Sponsors, FMBE and OLA. Any changes will be returned to the BSO for incorporation into the final brief.
- (4) Detailed formats and instructions for this exhibit are at the NHBS on-line web site.

Instructions for Preparation of Exhibit CB

Slide #1 is the “Cover Page” and should contain: a) Program Name, b) Appropriation(s), R1/P1 number, Program Element number, c) Who is being briefed, d) Date of the briefing, and e) Who is providing the briefing and their organization. For items c, d, and e, if specifics are unknown at the time of submission, insert “TBD.” Once approved by FMB, and prior to the actual brief presentation, data can be updated appropriately by the BSO.

Slide #2 is the “Briefing Outline”: It is important that the briefing follow the order as well as content for the slides. If for some reason one of the ten topics (Program/System Description, Requirement, Total Program Cost, Planning Schedule, Budget Track, Budget Request, Detailed Funding Breakout, Execution Performance, Congressional Issues and Miscellaneous) does not apply to a program, place N/A next to it.

Slide #3 is the “Program/System Description”. Provide an explanation/bullets on the major aspects of the program.

Slide #4 is the “Requirement”. This slide should provide the military requirements that the program will fulfill. If there is a specific, approved document that applies, such as Mission Needs Statement or Operational Requirements Document, specifically identify that document.

Slide #5 is the Total Program Cost. Provide a breakout of the PY, CY, BY, and BY through BY+5 costs.

Slide #6 is the “Planning Schedule”. Provide a schedule with the program’s key events (including testing and development milestones) in PERT chart format. If it is necessary to include information earlier than FY PY-1 for the schedule to make sense, include it. However, information must be consistent with that reflected in the President’s Budget exhibits.

Slide #7 is the “Budget Track”. This slide is intended to provide a summary of legislative action affecting the program during the FY CY budget cycle. If there are a number of lines or PE numbers that have to be accommodated, it may be necessary to move the information about specific committee language to subsequent slides. Include a track of adjustments by each Congressional committee (which should include Congressional undistributed across-the-board reductions), description of FY CY Congressional adds/status, and program changes from the last President’s Request to the current request.

Slide #8 is the “Budget Request”. This slide should provide the funding through the FYDP submitted with the FY PY and FY CY budgets. Include explanatory notes as necessary. POM or other internal material are not to be discussed.

Slide #9 is the “Detailed Funding Breakout”. Provide the appropriation and associated funding levels (PY-1 to BY) for each element of the program.

Slide #10 is the “Execution Performance”. Provide the Obligations and Expenditures and specify the “as of” date and appropriation.

Slide #11 is the “Congressional Issues”. Provide information on final FYCY Congressional action and any issues with Congress even if you think the person being briefed is already aware of the information. If there is a congressional requirement for a report or study, provide the due date and the current status.

Slide #12 and following (if required) are “Miscellaneous”. These slides allow you to add any information that you consider necessary that has not been included in one of the required slides. If you feel the need to include slides that are pictures, such as a picture of an F/A-18 in flight for an F/A-18 brief, put those slides

in this group. Other items to address may include: list of contractors and government field activities performing the work, new start information, top management issues/items of interest, program office staffing plan, program changes since the last submission, and signed major contracts with values over \$50 million.

Additional Instructions:

1. Unapproved programs will not be briefed. POM recommendations not reflected in the President's Budget are internal to DoD and should not be discussed with Congress until they are approved by SECNAV, SECDEF, OMB and reflected in the President's Budget. Revised acquisition strategies not reflected in the President's Budget should not be discussed with Congress unless they have been approved by CNO/CMC/SECNAV as appropriate.
2. Unfunded requirements are not to be discussed unless the CNO and CMC have formally submitted an unfunded requirements list to the Congress. Requirements that were not high enough priority to receive funding within DoD should not be discussed with Congress. An increase to one program will come at the expense of other programs that DoD determined to be of higher priority. The exception to this is a direct question asked regarding a specific unfunded requirement. In such an instance, the only acceptable answer is: "The requirement was not deemed to be a priority within existing fiscal constraints by the Department of the Navy leadership and has therefore not been requested in the BY budget." Any item not funded in the budget process must be considered only a "lesser priority" requirement.
3. Internal DoN/DoD actions are not to be discussed.
4. Issues relating to funding reserves or problems in securing the release of funds on reserve should not be discussed with Congress.
5. Discussion of DoN marks or DoD PBDs is inappropriate.
6. Funding realignments proposed but not approved should not be discussed until after forwarded to Congress (example: Ship Cost Adjustment (SCA), OMNIBUS reprogramming).
7. Ensure funding, schedules and quantities exactly match those reflected in the President's Budget. Exceptions to this would be fact of life changes that have already occurred. (example: contract awarded late or at a lower cost).
8. Support the President's Budget.



YOUR PROGRAM

PICTURE

(IF AVAILABLE)

Staffer's name
Briefing Date

RDT&EN -- R-XXX -- PE 12345

PANMC --P-YYY

YOUR NAME

OFFICE SYMBOL

Your Program Description

- ☐ **Highest Priority Long-Term Modernization Program**
 - ☐ **Replaces 1970s Era F-14**
- ☐ **Air Superiority Needed To Allow Freedom Of Maneuver For Land, Sea, And Air Forces**
- ☐ **Maintains U.S. Lead In Fighter Technology**
- ☐ **Advanced Integrated Avionics**
- ☐ **Superior Maneuverability Coupled With Supercruise and Reduced Observability**
- ☐ **Significantly Increased Reliability, Maintainability, Supportability**
- ☐ **Significant Air-to-Ground Capability with Two 1,000 lb JDAMs**

Your Program Requirements

☐ Navy Anti-Armor Requirement

- ☐ Standoff to avoid aircraft attrition
- ☐ Kill massed land combat vehicles
- ☐ Achieve multiple kills per pass
- ☐ Operate during adverse weather, day or night

☐ Requirements Documents

- ☐ Mission Need Statement: Improved Wide Area Anti-Armor Capability, TN-2-79, Sep 1979
- ☐ Joint Operational Requirements Document: In Coordination

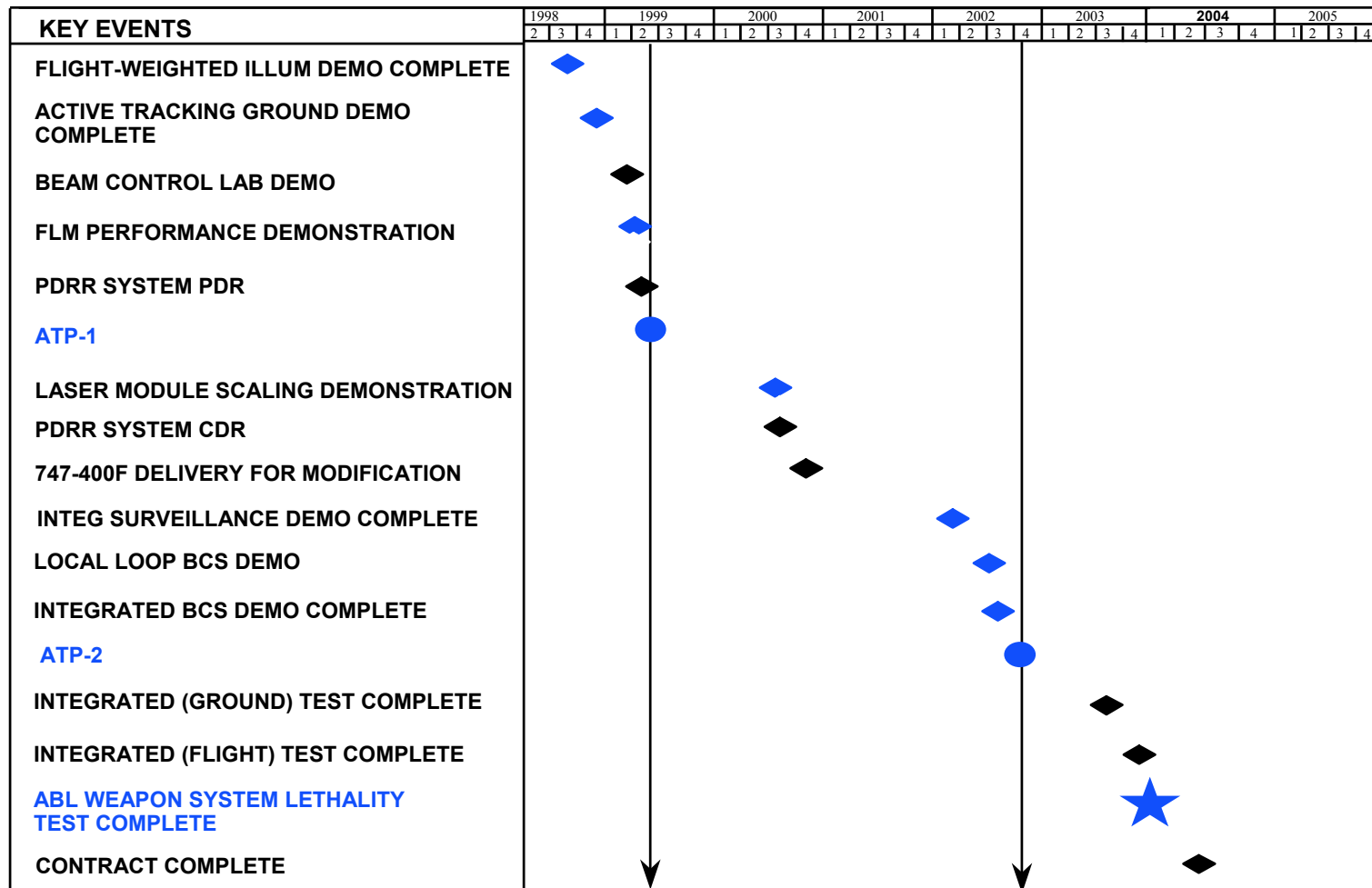
Your Program

Total Projected Program Costs (in then year dollars)

	FY 2000 & Prior	FY 2001	FY 2001- Beyond		
			FY 2005	FYDP	Total
R&D	\$800M	\$200M	\$100M		\$1100M
DEMVAL Phase	(\$200M)				(\$200M)
EMD Phase	(\$600M)	(\$200M)	(\$100M)		(\$900M)
Procurement		\$2.0B	\$13.0B	\$40.0B	\$55.0B
Quantity		6	56	300	362

(Your Program)

Detailed Schedule



NOTE: ACTIVITIES
DIRECTLY SUPPORT
ATP-1 / ATP-2 / MS II
EXIT CRITERIA

Your Program

FY00 Track of Congressional Action

Congressional Action FY00

<u>Appn</u>	<u>PB</u>	<u>HNSC</u>	<u>SASC</u>	<u>Auth Conf</u>	<u>HAC</u>	<u>SAC</u>	<u>Appn Conf</u>
RDT&EN	0.0	19.1	19.1	19.1	19.1	19.1	19.1
PANMC	131.1	152.7	152.7	152.7	152.7	156.1	152.0

Congressional Language

RDT&E,N:

- HNSC/SAC--Recommended an increase of \$19.1M to accelerate the P3I as recommended by the Chief of Naval Operations
- No language from other committees

PANMC:

- HNSC--Added \$21.6M for 100 additional SFWs
- SASC--Heavy Bomber Study strongly endorsed PGMs. Increased SFW by \$21.6
- Auth Conf--Added \$21.6M. Provide additional PGM capability.
- Appr Conf--Added \$20.9M. Directed AF to buy as many rounds of ammunition or missiles as appropriated funds will allow, but not less than PB unless Congress is notified
- No language from HAC or SAC.

Your Program

FY00 Congressional Add: RDT&E, N

FY00 Congressional Add: \$19.1M

Description: Accelerates SFW P3I development

Status: Funding received, P3I development contract awarded
15 Apr 00

Outyear Funding: SFW P3I development program funded in
FY01 PB

Your Program

FY00 Congressional Add: PANMC

FY00 Congressional Add: \$21.6M

Description: Procure 100 additional SFWs

Status: Funding received, additional 100 SFWs added to contract on 15 Apr 00

Outyear Funding: SFW P3I development program funded in FY01 PB

Your Program

Program Changes: RDT&E, N

	FY98	FY99	FY00	FY01	FY02	FY03	FY04	FY05
<u>Funding:</u>								
FY00 PB	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
FY01 PB	18.7	19.8	3.6	0.0	0.0	0.0	0.0	0.0
Delta	18.7	19.8	3.6	0.0	0.0	0.0	0.0	0.0
<u>Quantities:</u>								
FY00 PB	0	0	0	0	0	0	0	0
FY01 PB	4	3	0	0	0	0	0	0
Delta	4	3	0	0	0	0	0	0

Changes:

☐ Technical - None.

☐ Schedule - P3I LRIP accelerated to FY 1999.

☐ Cost/funding - Navy fully funded program in FY 1999.

☐ Other - None.

Your Program

Detailed Funding Breakout: RDT&E, N

RDT&EN (\$M)	FY98	FY99	FY00	FY01
Target Payload	3.9 (Qty)	4.8 (Qty)	4.8 (Qty)	0 (Qty)
GRDCUS	0.3	0.0	0.0	0
Next Gen Tgt Cntrl System Support	0.0	0.0	0.0	0
DREEM DEMVAL	1.3	1.4	2.5	0
SPV/DAP Signal Processor-Digital Autopilot	0.8	0.4	0.0	0
Target Reliance Technical Support	0.2	0.2	0.2	0
Follow-On Aerial Targets Study	0.0	0.6	0.5	0
QF-4 Risk Reduction Study	0.0	0.0	0.2	0
Enhanced Subscale ECM efforts	0.0	0.0	0.0	0
QF-4 Development	1.1	0.0	0.0	0
Completed EMD phase of QF-4 Program	0.9	0.0	0.0	0
Program Office Support	0.2	0.0	0.0	0
ECO*	0.5	0.5	0.5	0
Alternate Engine Analysis	0.3	0.1	0.0	0
Flight Test Risk Reduction	0.1	0.1	0.0	0
Software Patch	0.0	0.1	0.2	0
Other	0.1	0.2	0.3	0
Other Technical Support	1.3	1.7	1.4	0
Total Funding	5.5	5.3	5.3	0

* ECO figures for FY98 and out are estimates only

SFW

Program Changes: PANMC

	<u>FY98</u>	<u>FY99</u>	<u>FY00</u>	<u>FY01</u>	<u>FY02</u>	<u>FY03</u>	<u>FY04</u>	<u>FY05</u>
<u>Funding:</u>								
FY00 PB	131.1	140.2	150.1	146.8	149.9	0.0	0.0	0.0
FY01 PB	<u>152.0</u>	<u>153.9</u>	<u>143.3</u>	<u>171.3</u>	<u>168.8</u>	<u>170.2</u>	<u>236.6</u>	<u>236.6</u>
Delta	20.9	13.7	-6.8	24.5	18.9	170.2	236.6	236.6
<u>Quantities:</u>								
FY00 PB	400	466	500	500	500	0	0	0
FY01 PB	<u>542</u>	<u>556</u>	<u>362</u>	<u>516</u>	<u>504</u>	<u>502</u>	<u>752</u>	<u>752</u>
Delta	142	90	-138	16	4	502	752	752

Changes:

- ☐ Technical - None.
- ☐ Schedule - P3I LRIP accelerated to FY 1999.
- ☐ Cost/funding - FY 98 contract negotiated at lower unit cost than estimated.
- ☐ Other - Inventory requirement revised from 10,000 to 20,000.

Your Program

Detailed Funding Breakout: PANMC

Procurement (\$M)	FY98	FY99	FY00	FY01
QTY	100	100	100	100
(Air Force)	(50)	(50)	(50)	(50)
(FMS - UK)	(12)	(12)	(12)	(12)
Hardware	148.8	139.6	142.8	143.1
CBU-97/B	147.0	137.7	140.7	140.0
GFE	1.8	1.9	2.1	3.1
Production Support	1.5	0.0	4.5	0.0
Data/Test	0.8	2.0	1.0	0.0
Program Office Support	2.5	3.3	3.5	0.0
ECO/ECP	3.2	2.8	4.0	0.0
Unknowns	3.2	2.8	4.0	0.0
Non-Recurring	5.6	4.4	2.6	1.2
Tooling	5.6	4.4	2.6	1.2
Aircraft Flight Certification Items	4.6			
CBU-97/B (T-1)	3.7			
ECO	0.9			
Total Funding	165.4	152.0	153.9	144.3

SFW

Executability

	<u>FY98</u>	<u>FY99</u>	<u>FY00</u>	<u>FY01</u>	<u>FY02</u>	<u>FY03</u>	<u>FY04</u>
<u>RDT&E, N</u>							
Required	131.1	140.2	150.1	146.8	149.9	0.0	0.0
Approved	<u>152.0</u>	<u>153.9</u>	<u>143.3</u>	<u>171.3</u>	<u>168.8</u>	<u>170.2</u>	<u>236.6</u>
Delta	20.9	13.7	-6.8	24.5	18.9	170.2	236.6
<u>PANMC</u>							
Required	400.0	466.0	500.0	500.0	500.0	0.0	0.0
Approved	<u>542.0</u>	<u>556.0</u>	<u>362.0</u>	<u>516.0</u>	<u>504.0</u>	<u>502.0</u>	<u>752.0</u>
Delta	142.0	90.0	-138.0	16.0	4.0	502.0	752.0

Explanation of Disconnects:



SFW

Contractors & Government Field Activities

<u>Contractor</u>	<u>Location</u>	<u>Role</u>
Prime contractors		
Lockheed	Marietta, GA	Design, final assembly
Pratt and Whitney	West Palm Beach, FL	Engine manufacture
Major Subcontractors		
Boeing	Seattle, WA	Wing
Northrup-Grumman	Baltimore, MD	Radar
Government Field Activities		
SPO	Dayton, Ohio	AF Management
Depot	San Antonio, TX	Repair
Test	Edwards AFB, CA	Test
Universities		
None		

SFW

New Starts (Not previously approved by Congress)

☐ FY00 and Prior:

☐ FY01

SAMPLE

Your Program Top Ten Management Issues

- 1. Software integration schedule**
- 2. Aggressive test schedule**
- 3. Focal plane array manufacturing quality**
- 4. Engine reliability**
- 5. Engine cost growth**
- 6. JROC approval of revised requirements**
- 7. T&E range time**
- 8. Vibration aberration**
- 9. Wing mate manufacturing problem**
- 10. Contractor manning**

Your Program Program Office Staffing Plan

<u>Program Office Staffing Plan</u>				
	<u>FY98</u>	<u>FY99</u>	<u>FY00</u>	<u>FY01</u>
Military				
Gov't Civilian				
Contractor				

Your Program Changes Since the FY 2001 Budget Submission

☐ **Requirement**

- ☐ Dropped requirement for independent targeting

☐ **Technical**

- ☐ Added additional radar modes (software)

☐ **Schedule**

- ☐ OT-IIIB slipped from Jan 98 to Aug 98

☐ **Cost**

- ☐ Contract signed at lower cost than budget

Your Program Items of Interest

- ☐ **FA-18 Weaponization**
- ☐ **Cancellation of Procurement Funds**
- ☐ **\$493M Plus Up**
- ☐ **FY97 Funding Withhold.**

FA-18 Weaponization

☐ Current Program

☐ Joint Direct Attack Munition (JDAM)

- ▲ Baseline FA-18 direct attack weapon--with GPS-Aided Targeting System (GATS) gives <20 ft CEP

☐ Unfunded Weapons Initiatives

☐ JSOW

☐ Wind Corrected Munitions Dispenser

☐ JASSM

- ▲ Required for precision standoff capability

MAJOR CONTRACTS OF \$50M OR MORE

Contract Data

		Contract	Contract	Contract	Most recent Govt	Total Amount
	APPN	Type	Target	Ceiling	EAC	Fees & Services
Aircraft EMD	RDTEN	CPFF	\$220M	\$240M	\$234M	\$20M
Engine EMD	RDTEN	CPFF	\$100M	\$120M	\$120M	\$10M
Aircraft Proc	APN	FFP		\$1B	\$1B	N/A

Relation of Contract to Budget

FY 1998*	FY 1999	FY 2000	FY 2001
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Aircraft EMD contract

Amount assumed in budget

Amount actually on contract

Difference

*for procurement only

YOUR *TIARA* PROGRAM

PICTURE

Staffer's name
Briefing Date



APPROPRIATION 1 -- R1/P1, and PE

APPROPRIATION 2 -- R1/P1, and PE

APPROPRIATION 3 -- R1/P1, and PE

YOUR NAME

OFFICE SYMBOL



Your Program/System Description

- Highest Priority Long-Term Modernization Program
 - Replaces 1970s Era F-14
- Maintains U.S. Lead In Fighter Technology
- Advanced Integrated Avionics

Picture of System









Your Program Requirements

- **Navy Anti-Armor Requirement**
 - Standoff to avoid aircraft attrition
 - Kill massed land combat vehicles
 - Achieve multiple kills per pass
 - Operate during adverse weather, day or night
- **Requirements Documents**
 - Mission Need Statement: Improved Wide Area Anti-Armor Capability, TN-2-79, Sep 1979
 - Joint Operational Requirements Document: In Coordination



Your Program Planning Schedule

	SHIP CLASS	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	To Complete
OPN	DD 963 	DD 972									1
	AEGIS CG 47 			CG-72	CG-73 CG-74		CG-56 CG-57 CG-58		2	2	4
	AMPHIBIOUS LHD 					LHD-12	LHD-14	LHD-7	0	0	3
	CV/CVN 	CVN-68					CVN-89 CV-56	0	0	0	3
SCN	CVN 	CVN			CVN						
	AMPHIBIOUS LPD 	LPD 16 LPD 18	LPD 20 LPD 22	LPD 23 LPD 25			LPD 27 LPD 29				
	TOTAL SHIPS	5	2	3	3		8	1	2	2	11



Your Program Budget Request:

(Separate slide for each appropriation line)

Appropriation Name, R-1/P-1, and PE

	FY00	FY01	FY02	<u>FY03</u>	FY04	FY05	FY06	FY07
Funding								
PB02	15.2	19.6	18.6	*	*	*	*	*
CT Supp/DERF	N/A	N/A	5.0	N/A	N/A	N/A	N/A	N/A
PB03	15.2	19.6	18.6	3.6	7.8	5.2	4.5	2.6
Delta (PB03-PB02)	N/A	N/A	N/A	*	*	*	*	*
Quantities								
PB02	1	4	3	2	2	2	2	2
CT Supp/DERF	N/A	N/A	3	N/A	N/A	N/A	N/A	N/A
PB03	1	4	3	2	2	2	2	1
Delta (PB03-PB02)	N/A	0	0	0	0	0	0	-1

Changes:

* PB02 data not provided

- Technical - None.
- Schedule - P3I LRIP accelerated to FY 2000.
- Cost/funding - Navy fully funded program in FY 2000.
- Other - None.



Your Program Total Projected Program Costs

(in then year dollars)

FY02 & Prior

FY03

FY04-07

Total

R&D

Name, R-1 and PE

Name, R-1 and PE

Procurement

Name, P-1 and PE

Name, P-1 and PE

Total

Quantity



Your Program Budget Track

Congressional Action FY02

<u>Appn</u>	<u>PB</u>	<u>HPSCI</u>	<u>HASC</u>	<u>SASC</u>	<u>Auth Conf</u>	<u>HAC</u>	<u>SAC</u>
RDT&EN	0.0		19.1	19.1	19.1	19.1	19.1
OPN	10.3		10.3	10.3	10.3	10.3	10.3

Congressional Language

RDT&E,N:

Description of Authorization/ Appropriation Mark

OPN:

Description of Authorization/ Appropriation Mark

CT Supplemental (if applicable):

Description of CT Supplemental/DERF Increase



Your Program Obligations and Expenditures

as of Month Year

(Separate slide for each appropriation line)

Appropriation Name, R-1/P-1, and PE

Appropriation/ FY	Approp'd (\$M)	Released BA (\$M)	Obligations (\$M)			Expenditures (\$M)		
			YTD Actual	EOY Forecast	EOY OSD Std	YTD Actual	EOY Forecast	EOY OSD Std
FY00	63.0	63.0	55.7	63.0		33.3	46.0	44.7
%			88%	100%		53%	73%	71%
FY01	101.5	101.5	46.1	101.5	81.2	2.2	38.0	35.5
%			45%	100%	80%	2%	37%	35%
FY02	101.5	101.5	46.1	101.5	81.2	2.2	38.0	35.5
%			45%	100%	80%	2%	37%	35%

(Provide data for all active years going back 3 years: FY00, FY01, FY02)

Explanation:

- None



Your Program CT Supplemental Obligations and Expenditures

as of Month Year

(Separate slide for each appropriation line)

Appropriation Name, R-1/P-1, and PE

Appropriation/ FY	Approp'd (\$M)	Released BA (\$M)	YTD Actual	EOY Forecast	EOY OSD Std	YTD Actual	EOY Forecast	EOY OSD Std
FY02	63.0	63.0	55.7	63.0		33.3	46.0	44.7
%			88%	100%		53%	73%	71%

Explanation:

- None

(Complete if in receipt of CT Supplemental/DERF Funding)



Your Program Contractors & Government Field Activities

<u>Contractor</u>	<u>Location</u>	<u>Role</u>
Prime contractors		
Lockheed	Marietta, GA	Design, final assembly
Pratt and Whitney	West Palm Beach, FL	Engine manufacture
Major Subcontractors		
Boeing	Seattle, WA	Wing
Northrup-Grumman	Baltimore, MD	Radar
Government Field Activities		
SPO	Dayton, Ohio	AF Management
Depot	San Antonio, TX	Repair
Test	Edwards AFB, CA	Test
Universities		
None		